

## ONSITE POSTER PRESENTATION GUIDELINES

- Please pick up your meeting badge at MRS Registration, Seattle Convention Center, Level 1, Summit Lobby. An MRS meeting badge is required for poster check-in. *Make sure to pick up your badge BEFORE the registration desk closes at 5:00 pm.*
- Go to the Poster Check-In Desk, Seattle Convention Center, Level 1, Summit Lobby **THE DAY** of your presentation. The presenter must be an author of the poster and a registered attendee. Any posters not verified at check-in prior to posting will be removed from the session.
- Hang your poster in the poster hall before 2:00 pm on the day of your poster session in order to be considered for the MRS Best Poster Award.
- Each presentation will be assigned a board and will be labeled with the number of the paper (e.g. EN01.01.18) and the presenting author's name.

### **The maximum size of your poster should be:**

- Standard – 46 inches (width) x 46 inches (height)
- Metric -118 cm (width) x 118 cm (height)
- The poster boards will accept pushpins which will be available in the poster hall. Please return the pins at the end of your poster session.
- Display your material in large print so it may be read from a distance. Print TITLE and AUTHORS in extra-large print across the top of your display.
- Only the Presenter will be able to enter the Poster Hall to hang the poster.

### **Onsite Printing**

Onsite poster printing service is available. Reference the S24 MRS Poster Onsite Printing file for more information.

### **Poster Session Schedule**

- Tuesday, Wednesday and Thursday
  - 8:00 am – 2:00 pm Check-In/Display "Post" (Poster Presenters)
  - 5:00 pm – 7:00 pm Poster Session – Author Presentations (All Registered Attendees)
  - 5:30 pm Best Poster Award Winners Announcement (All Registered Attendees)

**NOTE:** Presenting authors are responsible for *removing their posters* at the end of the poster session. *If you do not take your poster with you at the end of your poster session, we will discard it.*

### **Best Poster Awards**

Poster sessions are an important and integral part of MRS meetings, allowing many more authors the opportunity to share their research and ideas with others. The quality of the poster sessions is a major priority of the Society. The Meeting Chairs will recognize the onsite best presentations from each day of the poster sessions. Virtual poster winners will be announced during the onsite Poster Session on Thursday. One or more

awards of up to \$500 will be presented by the Meeting Chairs. **Your poster must be hung no later than 2:00 pm or it will not be eligible for poster judging.**

The Meeting Chairs will select the winners on the basis of the poster's content, appearance, graphic excellence and presentation quality (not necessarily equally weighted). The Best Posters will remain on display in a central location for the remainder of the meeting.

**Recorded presentations for on-demand viewing on the virtual platform:** MRS strongly encourages all presenters, both onsite and virtual, to record and upload a pre-recorded audio over PowerPoint version of their presentation, which should be saved in either an .MP4 or .MOV format. This will provide a wider audience for your talk and provide all registered attendees, both onsite and virtual, the opportunity to view 2024 MRS Spring Meeting presentations on their own schedules. Registered attendees will have access to the virtual meeting and will be able to view on-demand content until June 15, 2024. Instructions for creating and uploading an on-demand presentation will be posted when available. We recommend you upload your recorded presentation by April 18, 2024.

### **MRS Recording Policy:**

#### **Recording of Presentations is Strictly Prohibited**

No individual or entity—including a presenting author—may electronically record or broadcast any portion of the MRS Meeting without prior written consent of MRS. Unauthorized recording (audio, video, still photography, etc.) of presentations during sessions, posters, workshops, tutorials, etc., without the express written consent of MRS and individual authors is strictly prohibited. MRS reserves the rights to any approved audio and video production of presentations at all MRS events.

Press representatives must receive a Press Pass and photo/recording permission from MRS. Those who do not comply with the MRS recording policy may be asked to leave the premises.

### **Photo Policy**

Attendees or exhibitors are encouraged to network and enjoy the meeting experience. As such, capturing memories of casual meeting activities and networking is permitted with the permission of those being prominently photographed. Photographing formal meeting presentations, posters, or displays is forbidden without permission of MRS and the presenter.

Those who do not comply with the MRS photo policy may be asked to leave the premises.

### **Videos and Photos for MRS Use**

MRS Meeting attendance implies your consent to be photographed, filmed and/or otherwise recorded for use on the MRS website or news publications. **Please note that no technical presentations will be recorded without prior consent of MRS and the authors.**