MRS Career Central

A Service of the
Materials Research Society

Advancing materials. Improving the quality of life.

SKILL INVENTORY MATRIX

Experience/ Job	Tech Skills	Biz Skills	Soft Skills	Characteristics	LOVES	HATES
Job 1	• Science: research methodologies, data collection, analysis • Lab/ instrumentation • Engineering skills • Machining skills • Computing – SW, platforms, and languages		• Project Management • Accounting • HR and training • Procurement • Risk Management • Customer service • Sales and Marketing • Public and media relations • Event planning • Grant writing • Operations • Vendor Relations • Supply Chain Management • SOPs and safety protocols • Quality Assurance	• Detail–oriented • Results–driven		
Job 2						
Volunteer experience				Soft Skills: • Oral and written comms • Leadership, teambuilding • Diplomacy, conflict management		
TAship						